

Vancouver Island Secondary Schools Athletic Association  
2018 Annual General Meeting

Monday, June 25, 2018  
Cottonwood Golf Course  
Nanaimo, BC

VISSAA AGM 9:30 AM  
Lunch 11:30 AM

Unadopted 2018 VISSAA AGM Minutes

1. **Roll Call** - 34 in attendance.

<u>NVISSAA</u>		<u>LVISSAA</u>	
Aspengrove	Rick Cicchine	Belmont	Ken Lowe
Brentwood	Blake Gage	Claremont	Darren Reisig
Brookes Shawnigan Lake	Todd Turkington	Claremont	Shon Ryan
Carihi	John Jepson	Lambrick Park	Gary Baker
Chemainus	Kyle Peruniak	Oak Bay	Rich Fast
Dover Bay	Heidi McWhinnie	Royal Bay	Kevin Harrington
Dover Bay	Josie Webb	SMUS	Lindsay Brooke
Duncan Christian	Tom Veenstra	St. Margaret's	Emma Glasgow
Frances Kelsey	Adam Johnston	Stelly's	Ryan Braun
GP Vanier	Grant Taylor		
Gulf Islands	Brittany Allan		
Kwalikum	Barry Bevilacqua	LVISSAA Athletic Coordinator	Jackie Snell
Ladysmith	Daryl Rodgers	VISSAA Assistant	Yeta DiLalla
Lake Cowichan	Brent Pinnell		
Mark Isfeld	Tom Elwood		
Nanaimo Christian	Breanne Quist	<u>Apologies</u>	<u>Apologies</u>
NDSS	Glenn Johnson	Brodeur	Au Coeur de L'ile
Queen Margaret's	Marlene Donaldson	Edward Milne	Ballenas
Shawnigan Lake	Tim Murdy	Esquimalt	Campbell River Christian
Stz'uminus	Shannon Morrow	GNS	Powell River Christian
Timberline	Shane Harle	Mt. Doug	
Wellington	Nicole McRae	Parkland	
Wellington	Scott Robertson	PCS	

2. **Adoption of the Agenda**  
Moved by Darren Reisig (Claremont) and seconded by Emma Glasgow (St. Margaret's).  
CARRIED.
3. **Adoption of the 2017 VISSAA AGM Minutes**  
Moved by Nicole McRae (Wellington) and seconded by Darren Reisig (Claremont).  
CARRIED.
4. **Business Arising from the 2017 VISSAA AGM Minutes**  
No business arising from the 2017 VISSAA AGM Minutes.
5. **Adoption of Executive Meeting Minutes**  
No Executive Meeting held in 2017/18.
6. **Business Arising from Executive Meeting Minutes**  
No Executive Meeting held in 2017/18.

7. **Treasurer's Report** - Adam Johnston (Frances Kelsey)

- ❖ Adam presented the 2017/18 VISSAA Financial Report as of June 13, 2018 that is attached.

SUMMARY

Opening Balance - \$425.86  
Income - \$5800.00  
Expenses - \$2369.58  
Closing Balance - \$3856.28

Discussion: Almost all 2017/18 VISSAA Membership Fees have been collected. There are approximately 15 schools that have not paid. There are a few schools not in good standing. Lindsay thanked Adam for all the work that he has done. Adam said yes to five more years of being VISSAA Treasurer!

- ❖ **Moved by Adam Johnston (Frances Kelsey) and seconded by Ryan Braun (Stelly's) to approve a 2018/19 VISSAA Membership Fee of \$100 for all schools.**  
CARRIED.
- ❖ **Moved by Lindsay Brooke (SMUS) and seconded by Darren Reisig (Claremont) to approve payment of \$4000 for the funding of the VISSAA Assistant in 2018/19.**  
CARRIED.

8. **Vice-Presidents' Reports**

**South** - Darren Reisig (Claremont)

**Central** - Todd Turkington (Brookes Shawnigan Lake)

**North** - Glenn Johnson (NDSS)  
All is good.

9. **President's Report** - Lindsay Brooke (SMUS)

Well done to all on a successful year. Please note that starting in 2018/19 BCSS Tiering for Senior Girls Volleyball will be determined using the previous year's numbers as all other sports. BCSS will be moving from 7 zones to 9 zones in 2019/20. Senior Girls Basketball will be moving to 4 tiers in 2019/20.

10. **VISSAA Assistant's Report** - Yeta DiLalla

Throughout the year, I ensured as best possible that all VISSAA Athletic Director Contacts were updated. The Island Championship Calendar was finalized as soon as possible. 44 successful Island Championships were held. I communicated with all the Tournament Hosts... some more than others. A number of the Tournament Hosts emailed results so I was able to update the Island Website. I received 38 out of 44 Island Championship Final Reports and three more reports will be sent as soon as possible. Thanks to all the volunteers.

## 11. Resolutions

- i) Moved by Lindsay Brooke (SMUS) and seconded by Darren Reisig (Claremont).  
Resolution: To align VISSAA Rules with the 2018/19 BCSS Rules.  
CARRIED.
- ii) Moved by Lindsay Brooke (SMUS) and seconded by Darren Reisig (Claremont).  
Resolution: To add a Coaches Code of Conduct and an Athlete Code of Conduct to the VISSAA Constitution as 7.2 under Article VII - Teacher Control.  
CARRIED.

See Appendix for complete motion.

- iii) Moved by Lindsay Brooke (SMUS) and seconded by Darren Reisig (Claremont).  
Resolution: To include Advance Voting to the VISSAA Constitution... changes in **bold**.  
DEFEATED.

See Appendix for complete motion.

Discussion: Advance Voting will lead to no quorum. If you're on Medical Leave then Advance Voting is a good option. A webcast was suggested. A proxy vote was suggested. A quorum at the meeting is important. If you care than you will be at the meeting. A quorum at the meeting is needed. Perhaps, the location of the meeting is a problem. Perhaps a survey could be taken to see what people want.

- iv) Moved by Lindsay Brooke (SMUS) and seconded by Darren Reisig (Claremont).  
Resolution: To form a committee to update the Island Championship Rules and Regulations for each sport. The committee will target the province wide Pro-D day on Friday, October 19, 2018 as a day to get this work started. The committee will present a draft of the updated Rules and Regulations at the 2019 VISSAA AGM at which point the membership will vote to adopt the updated Island Championship Rules and Regulations.  
CARRIED.
- v) Moved by Rich Fast (Oak Bay) and seconded by Ryan Braun (Stelly's).  
Resolution: To update 10.2 Senior Island Championships under Article X - Island Championships in our VISSAA Constitution... changes in **bold**.  
CARRIED.

Article X - Island Championships  
10.2 Senior Island Championships

- a) Senior tournament draws will be confirmed at Island AGM based on decisions by the Sport Championship Advisory Committee. Each of the athletic associations shall send representatives to the Island Zone Playoff based on relative participation levels according to the Island tournament rules established by the various sports and tiers within the sport.
- b) During playoffs there not be any high school students allocated as a head referee.**
- c) During playoffs there not be a head referee allocated who has a direct connection with one of the teams participating. This would include, but is not exclusive to, a school's parent or staff member.**

- vi) Moved by Darren Reisig (Claremont) and seconded by Lindsay Brooke (SMUS)  
Resolution: To have the Junior Girls Volleyball Island Championship moved to the weekend prior to the Senior Boys and Girls Volleyball Island Championships. The Senior Boys and Girls Volleyball Island Championships are set two weekends prior to their Provincial Championship.  
CARRIED.

- vii) Moved by Lindsay Brooke (SMUS) and seconded by Darren Reisig (Claremont)  
Amended Resolution: Protest of Games Procedures to be added to Article X - Island Championships of the VISSAA Constitution.  
CARRIED.

#### Article X - Island Championships

In the event of a formal protest at an Island Championship, the following procedure should be followed:

- a) The complainant needs to file a verbal or written protest directly to the Tournament Director immediately following the game in question.
  - b) The Tournament Director will coordinate the formation of a Protest Committee that will be comprised of a North representative, a South representative, and a host school representative for Senior Island Championships. The Tournament Director will coordinate the formation of a Protest Committee that will be comprised of a North representative, a South representative, a Central representative, and a host schools representative for Junior Island Championships. A Protest Committee member will be replaced by another representative from the host region in the event of a conflict of interest.
  - c) Members of the Protest Committee cannot be community coaches.
  - d) The Protest Committee will make the final decision.
  - e) It is the responsibility of the Tournament Director to document the protest and report the actions (if any) as part of the Island Championship Final Report Form.
- viii) Resolution: BCSS Roster Register Deadline to be added to Article X - Island Championships of the VISSAA Constitution. The allocation of berths to Island Championships will be determined at the time of the BCSS Roster Registration Deadline for each season of play. Changes after the deadline will result in a \$50 fine payable to VISSAA.  
CARRIED.
- ix) Resolution: To accept the updated VISSAA Grade 9 Basketball Rules & Regulations.  
CARRIED.

See Appendix for complete motion.

12. **Sport Reports** will be posted on the Island Website... <https://vancouverislandschoolsports.ca/>
13. **2018/19 Island Championship Calendar** - Dates and host schools were determined as best possible.
14. **Election of 2018/19 VISSAA Executive**
  - i. President - Lindsay Brooke (SMUS)
  - ii. Vice-President - North - Glenn Johnson (NDSS)/Nicole McRae (Wellington)
  - iii. Vice-President - Central - Nick Zuback (Queen of Angels)/Blake Gage (Brentwood)
  - iv. Vice-President - South - Darren Reisig (Claremont)
  - v. Treasurer - Adam Johnston (Frances Kelsey)
  - vi. Secretary - not filled.
15. **Adjournment**  
Moved by Darren Reisig (Claremont) and seconded by John Jepson (Carihi).  
CARRIED

## **APPENDIX**

### **MOTION 2**

#### Article VII - Teacher Control

##### 7.2 CODES OF CONDUCT

a) **COACHES CODE OF CONDUCT:** The coach/student-athlete relationship is a privileged one. Coaches play a critical role in the personal and athletic development of their student-athletes. Therefore, coaches are expected to model the fundamentally positive aspects of school sport.

Coaches, including community coaches:

- i. Shall recognize that school sport is an extension of the classroom, and shall conduct themselves accordingly when performing coaching duties;
- ii. Shall observe the Competitive Rules and Regulations of BCSS, and those of their local athletic associations and applicable sport commission;
- iii. Shall observe the rules of the sport, the spirit of the rules of the sport, and shall encourage student-athletes to do the same;
- iv. Shall fulfil all competition, invitational, playoff and championship competitive and event obligations, in accordance with athletic association policy, sport commission policy and tournament-related agreements;
- v. Shall treat all participants fairly and equitably, by refraining from discriminating against any student-athlete with respect to race, colour, ancestry, place of origin, religion, family status, physical or mental disability, sex or sexual orientation;
- vi. Shall respect the rulings of officials without gesture or argument, and shall require student-athletes to do the same;
- vii. Shall not use foul, profane, harassing or offensive language or gestures in the conduct of coaching duties;
- viii. Shall not use physical force of any kind in the conduct of coaching duties;
- ix. Shall not, under any circumstances, endorse, recommend, or suggest the use of performance-enhancing drugs or supplements by any student-athlete;
- x. Shall abstain from the use of tobacco products and alcohol while in the presence of student-athletes, and shall discourage their use by student-athletes;
- xi. Shall not, under any circumstances, require or imply that a student-athlete cannot or should not participate in any BCSS approved sport in the season preceding or following the coach's season of play; and
- xii. Shall not, under any circumstances, start pre-season tryouts or practices to the detriment of any in-season sport.

##### PROCEDURES FOR COMPLAINTS REGARDING COACHES CODE OF CONDUCT

- i. Subject to ii) below, all complaints alleging a violation of the Code of Conduct by a coach shall be processed in accordance of the local athletic association to which the coach's school belongs.
- ii. All complaints alleging a violation of the Rules of Conduct by a coach during or in connection with zone playoff or provincial championship competition shall be processed in accordance with the Rules and Regulations of the applicable sport commission.
- iii. There is no appeal to BCSS or any of its committees from a decision of a local athletic association or sport commission.

(b) **ATHLETE CODE OF CONDUCT:** BC School Sports, School Boards and your school consider it to be a privilege to represent your school in an athletic competition. Therefore, certain behavioural expectations come with this selection.

The Athlete Code of Conduct is to inform you and your parents what the expectations of student-athletes are:

- i. Treat everyone fairly within the context of their activity, regardless of gender, place of origin, colour, sexual orientation, religion, political belief or economic status.
- ii. Embrace the highest ideals of sportsmanship, ethical conduct and fair play. Be modest in victory and gracious in defeat.
- iii. Show respect and give courtesy to opponents, officials, volunteers, teammates, spectators and coaches at all times.
- iv. Uphold the rules of the sport, spirit of such rules and encourage other athletes to do the same.
- v. Represent yourself, your parents, your school and your community with proper conduct at all times on or off the playing field.
- vi. Respect other athletes' dignity and acknowledge that verbal or physical behaviour that constitutes harassment or abuse are unacceptable.
- vii. Participate in a manner that ensures the safety of fans, athletes, coaches and officials also participating in the game.
- viii. Accept decisions of officials without dispute.
- ix. Never criticize or use social networking to criticize or threaten another school team, coach, player, game official, your local athletic association, VISSAA or BCSS.
- x. Demonstrate that it is a privilege to represent your school.

### MOTION 3

#### Article IV - Proceedings at General Meetings

##### 4.4 Voting Rights of Members

a) Each member school at the VISSAA AGM shall have one (1) vote on the general meeting matters providing they have one representative in attendance. There will be no proxy votes.

b) Voting is by show of voting cards to be issued at registration. A majority vote is 51%.

c) Votes will not be counted at the VISSAA AGM unless the vote is questioned.

##### **d) Advance Voting**

**The VISSAA Executive may determine to conduct a vote of the member schools, in whole or in part, by Advance Votes to be cast prior to a General Meeting providing that the system of voting meets the following criteria:**

**i) the identity of each voter can be authenticated;**

**ii) the votes can be gathered in a manner that permits their subsequent verification; and**

**iii) the tallied votes can be presented anonymously, in such a way as to be impossible for the assembly to identify how an individual member school voted.**

**A member school that casts an Advance Vote is deemed to be present at a General Meeting and will be counted towards quorum at such meeting.**

**The results of a vote conducted by Advance Votes prior to a General Meeting will be announced at a General Meeting and added to those votes cast at a General Meeting by the member schools present at the meeting by their designated representatives to determine the total votes cast on a question.**

**A member school that casts an Advance Vote may attend in person via the designated representative at the General Meeting to which their Advance Votes applies, but as their vote has already been counted, each such member school may not:**

**a) cast an in person vote on any matter for which it could have cast an Advance Vote; or**

**b) amend its previously submitted Advance Votes, at the meeting. Such member school will not be counted toward quorum a second time.**

## MOTION 9

### VISSAA

#### Grade 9 Boys and Girls Basketball Rules & Regulations

Rules follow BCSS Standards.

#### 1. Geographic Regions

- a) North Island - NVISSAA
- b) South Island - LVISSAA
- c) Central Island - CVIAA

#### 2. Eligibility for Grade 9 Basketball Playoffs

- a) All players must be Grade 9 (Juvenile) players only as defined by BCSS.
- b) All eligible secondary school teams must be members in good standing of BCSS, their local athletic association (LVISSAA or NVISSAA) and the Vancouver Island Secondary Schools Athletic Association (VISSAA).
- c) All eligible middle school teams must at minimum be members in good standing of the VISSAA. The VISSAA Constitution states that all teams participating in playoffs must be members.
- d) All eligible secondary school teams that wish to participate as a Grade 9 Basketball Team in Grade 9 Basketball Playoffs must be registered with BCSS as a Grade 9 Basketball Team before the BCSS Team and Roster Registration Deadlines.
- e) Grade 9 Teams that have been competing in a Junior B League are eligible to compete in the Junior B League Playoffs and the Grade 9 Basketball Playoffs.
- f) Grade 9 Teams that have been competing in a Junior A League are not eligible for Grade 9 Basketball Playoffs, once they play in Junior A Basketball Playoffs.
- g) Any teams that wish to be considered for the Grade 9 Basketball Island Championship must register with the Island Tournament Host prior to their Regional Playoffs.

#### 3. Applicable BC School Sports Rules:

- a) You are NOT allowed to move players "down" from a Junior A Team to a Grade 9 Team.
- b) Finally, this is more a point, rather than a rule, schools should NOT be altering their Junior Team Roster to put forward a team for the sake of competing in the Grade 9 Basketball Island Championship. In other words, Grade 10 players who have been on their Junior Team Roster and playing in games with the team during the season should not be removed (or asked to stop playing) so that the rest of the Grade 9's can attend the Grade 9 Basketball Island Championship.
- c) Athletes registered and competing as part of a Grade 9 Team may "play-up" with a higher age-group team, as per BCSS rules.

4. Due to the small number of Grade 9 Basketball Teams on the Island, it is acknowledged that most teams compete in Junior Basketball Leagues (a mix of Grades 9 & 10). Grade 9 Teams that have been competing in a Junior Basketball League (a mix of Grades 9 & 10) are eligible for Grade 9 Basketball Playoffs.

#### 5. Grade 9 Basketball Island Championship Regulations

- a) Hosting of the Grade 9 Basketball Island Championship should rotate between the North (NVISSAA) and South (LVISSAA) Regions as used for Senior Island Championships.
- b) The Grade 9 Basketball Island Championship shall be played over two days on the Friday and Saturday of the weekend before all other Island Basketball Island Championships. Therefore, Regional Playoffs for Grade 9's must be held one week prior to Grade 9 Basketball Island Championship.
- c) Entry Fees - Entry fees should cover the cost of running the tournament only. This includes facilities, officials, hospitality and basic awards as per VISSAA Constitution - Article 10.3. Entry fees are not to be used as a fundraiser. T-shirt sales and concessions, etc., can be used for the purposes of fundraising. Any shortfall will be assumed by the host school.
- d) The tournament should include 8 teams, representing each geographic region equally. If the number of teams that have declared their participation is approximately equal for each zone, the Host Region will receive 3 berths plus the host berth. The other region will get 4 berths. If there is a discrepancy of 2 teams, the region with the larger number of teams shall receive an extra berth (5:3). A difference of 3 more teams should result in more berths for the larger region, by proportion (the ratio of "declared" teams participating in the two regions of the Island should be reflected in the tournament berths). The seeding of the host school will depend on their placement in their Regional Playoffs.
- e) The draw should be a "crossover draw" as follows.  
North 1 vs South 4    South 1 vs North 4  
South 2 vs North 3    South 3 vs North 2  
If one region has more berths, they shall take the place in the draw of the teams that would have participated from the other region, had the team numbers been more equal. For example, North 5 would replace South 4.
- f) Any concerns or issues with creation of the draw will be settled by the Island Executive in consultation with the host school's Tournament Director. That is, if there are a reduced number of teams, etc.
- g) The Tournament Director must complete an Island Championship Final Report Form upon completion of the Island Championship.

06/19/2017 ... 06/19/2018  
 Date ... Range  
 2017-2018

Summary for: PE VISSAA  
 Cat. #: 2034

Contact Person:  
 Balance Forward: \$425.86

Date	Transaction	Description	Debit	Credit	Tax Paid	Tax Rebate	Cleared	Balance
08/17/2017	Deposit 61	VISSAA fees		\$760.00			<input checked="" type="checkbox"/>	\$1,185.86
08/18/2017	DebitMemo	Deposit 61 correction	\$140.00				<input checked="" type="checkbox"/>	\$1,045.86
09/01/2017	Check 12257	Void - LVISSAA VISSAA payment - PE VISSAA - stale dated - Tax \$0.00	(\$2,000.00)				<input checked="" type="checkbox"/>	\$3,045.86
10/12/2017	Deposit 64	VISSAA Fees (NVISSAA)		\$1,900.00			<input checked="" type="checkbox"/>	\$4,945.86
11/28/2017	Check 12643	Elite Sportswear & Awards Trophy Repair/Replacement Inv# 27930	\$124.89		\$5.75	\$3.91	<input checked="" type="checkbox"/>	\$4,820.97
12/12/2017	Deposit 71	Membership fees (NVISSAA)		\$340.00			<input checked="" type="checkbox"/>	\$5,160.97
12/20/2017	Check 12705	Adam Johnston Domain Renewal	\$27.15		\$1.25	\$0.85	<input checked="" type="checkbox"/>	\$5,133.82
12/22/2017	Deposit 72	membership fees (CVIAA)		\$800.00			<input checked="" type="checkbox"/>	\$5,933.82
01/22/2018	Check 12753	Islandhosting Island website hosting Inv# 28623	\$77.54		\$3.57	\$2.43	<input checked="" type="checkbox"/>	\$5,856.28
01/23/2018	Check 12755	Yeta Dilalla VISSAA Honorarium	\$2,000.00				<input checked="" type="checkbox"/>	\$3,856.28
01/25/2018	Deposit 74	Yearly Dues (LVISSAA)		\$1,900.00			<input checked="" type="checkbox"/>	\$5,756.28
02/02/2018	Transfer 162	Island Association Membership Fees (CVIAA)		\$100.00			<input checked="" type="checkbox"/>	\$5,856.28
06/13/2018	Check 13080	Yeta Dilalla honorarium Inv#	\$2,000.00				<input type="checkbox"/>	\$3,856.28
			\$2,369.58	\$5,800.00	\$10.57	\$7.19		\$3,856.28
<b>Opening Balance: \$425.86</b>								
			2,369.58	5,800.00	10.57	\$7.19		\$3,856.28

2017/2018